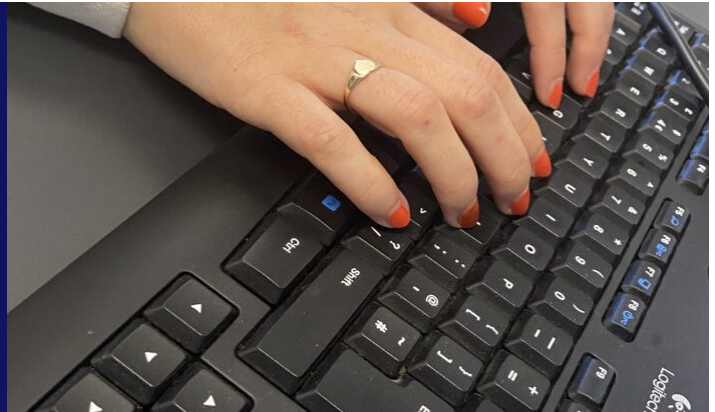


CERTIFICATE LEVEL 2

# Principles of Team Leading

**START DATE**

Flexible

**DURATION**

170 GLH/17 weeks

**LEVEL**

Level 2

**STUDY MODE**

Part-time

**AWARDING BODY**

TQUK

All businesses need good leaders in order to be successful, and an effective team leader will make sure that their team is happy and motivated within the workplace. This course will develop and improve your practical skills in order to become a successful team leader and improve the morale within a workplace. So, whether you are hoping to progress to a team leading role in the future, or want more knowledge about how to progress in a current position, this qualification is the perfect place for you to start.

*Completion within 17 weeks, although early completion is achievable*

## Why study this course?

Benefits of Study:

- No need to attend college, work from home at a pace that suits you
- Achieve a nationally recognised Level 2 qualification
- Further your personal and professional development
- Available at no cost
- Receive support and guidance from a dedicated team of qualified assessors/tutors
- Study will enhance your personal and professional skills

## What will I study?

The student will learn through the support of relevant materials for the course, with a knowledgeable tutor providing advice and guidance on the course content.

Units:

- Principles of team leading
- Understand business
- Understand how to communicate work-related information
- Understand how to manage performance and conflict in the workplace
- Principles of equality and diversity in the workplace
- Understand how to develop working relationships with colleagues
- Understand health and safety procedures in the workplace
- Understand how to develop and deliver a presentation

## What can I do after this course?

Apprenticeship Route: Level 3 Team Leader/Supervisor.

You may wish to complete a further distance learning course in: Lean Organisation Management Techniques.

## Entry requirements

No specific entry requirements, however good written English is desirable.

## Assessment

The course is delivered via distance learning, supported by a range of interactive online resources. Work is assessed by the tutor throughout the programme from induction to completion.

Visit this course on our website: <https://www.selby.ac.uk/courses/certificateprinciples-of-team-leading-certificate-level-2>

For further information please contact the college: <https://www.selby.ac.uk/contact>

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